

# How to Add Public Folder Mailboxes (PFM)?

## Summary

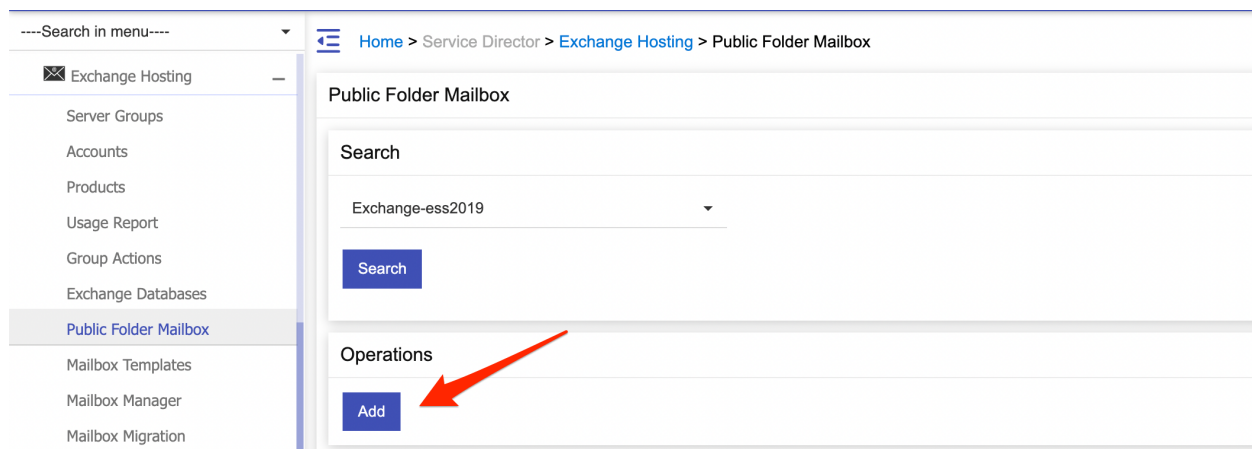
This article provides a summary on how to add new Public Folders Mailboxes (PFM) for Exchange accounts in MachPanel.

## Applies To

**This article applies to MachPanel all versions.**

## Management of Public Folder Mailboxes for Ex 2013, Ex 2016 and Ex 2019:

- In order to add Public folder mailbox through MachPanel, navigate to the path: **Home » Service Director » Exchange Hosting » Public Folder Mailbox**
- Click on **Add** button as shown below:



- There are two types of Public folder Mailbox(PFM) you can add:
  1. Dedicated
  2. Shared



## How to Add Public Folder Mailboxes (PFM)?


- Select **Shared** to create a shared PFM and provide quota details.

Home > Service Director > Exchange Hosting > Public Folder Mailbox Set as


### Public Folder Mailbox

\*Name: Clerto PFM

Organization:

Dedicated  **Shared** 

Type and press enter to search

Selectable		Selected
AddonOrg		Clerto(Co)
All		
APIMP		
build6480		
ChildBYNature		
clienttestz23.com		

Issue warning at (MB): 50000  Unlimited

Prohibit send at (MB): 55000  Unlimited

Prohibit send and receive at (MB): 55000  Unlimited

MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/55692/How-to-Add-Public-Folder-Mailbox...>