

How to Add Public Folder Mailboxes (PFM)?

Summary

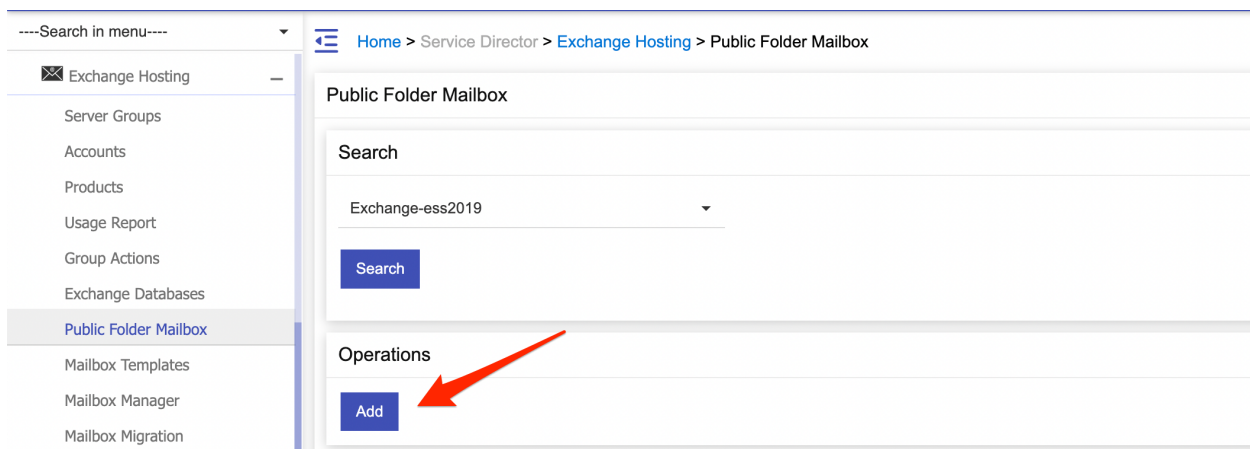
This article provides a summary on how to add new Public Folders Mailboxes (PFM) for Exchange accounts in MachPanel.

Applies To

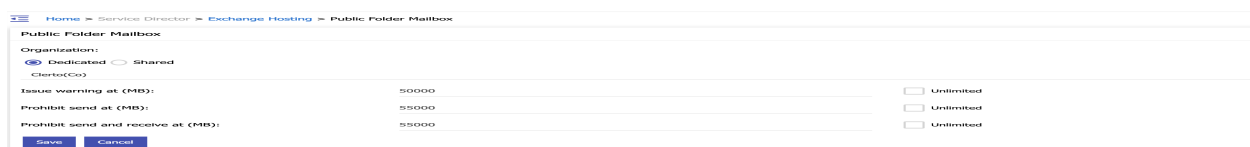
This article applies to MachPanel all versions.

Management of Public Folder Mailboxes for Ex 2013, Ex 2016 and Ex 2019:

- In order to add Public folder mailbox through MachPanel, navigate to the path: **Home » Service Director » Exchange Hosting » Public Folder Mailbox**
- Click on **Add** button as shown below:



- There are two types of Public folder Mailbox(PFM) you can add:
 1. Dedicated
 2. Shared



How to Add Public Folder Mailboxes (PFM)?

- Select **Shared** to create a shared PFM and provide quota details.

Home > Service Director > Exchange Hosting > Public Folder Mailbox Set as

Public Folder Mailbox

*Name: Clerto PFM

Organization:

☐ Dedicated ☒ **Shared**

Type and press enter to search

Selectable

- AddonOrg
- All
- APIMP
- build6480
- ChildBYNature
- clienttestz23.com

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Selected

- Clerto(Co)

Issue warning at (MB): 50000 ☐ Unlimited

Prohibit send at (MB): 55000 ☐ Unlimited

Prohibit send and receive at (MB): 55000 ☐ Unlimited

Save Cancel

MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/55692/How-to-Add-Public-Folder-Mailbox...>