

# Service Management of SharePoint in MachPanel

## Summary

This article provides a summary on SharePoint services management i.e. adding domains, managing SharePoint portals, and adding \ managing Users etc. in MachPanel.

## Applies To

This article applies to MachPanel all versions.

## Pre-Requisites:

Before you can manage services of SharePoint you need to Integrate SharePoint With MachPanel Control Panel. Please review the below KB article:

<http://kb.machsol.com/Knowledgebase/Article/50267>

## Service Management of SharePoint Hosting:

In order to manage services of the SharePoint accounts, navigate to the path: **Home >> Service Director >> SharePoint Hosting >> SharePoint Accounts**

Click on Service Management link in front of the SharePoint account for which you want to manage Share Point Services. See the snapshot below:

The screenshot shows the MachPanel interface for managing SharePoint accounts. The breadcrumb path is highlighted in red: **Home > Service Director > SharePoint Hosting > SharePoint Accounts**. Below the breadcrumb is a search and filter section with a dropdown menu set to 'MachPanel [Host Admin (Provider)]' and a search button. The main table has the following columns: Status, Subsc.ID, Portal Title, Package, URL, Users, Customer ID, Customer Name, Company Name, Owner, and Options. A single row is displayed with the following data: Status (checked), Subsc.ID (24), Portal Title (test), Package (Business Plan), URL (https://ts.mach.sharepoint.com), Users (2), Customer ID (#144), Customer Name (Demo Client), Company Name (abc), Owner (Host Admin (Provider)), and Options (Manage). A blue arrow points to the 'Manage' link in the Options column. At the bottom, it shows 'Displaying: 1 - 1 of 1' and 'Displaying per page: 20 Change'.

Status	Subsc.ID	Portal Title	Package	URL	Users	Customer ID	Customer Name	Company Name	Owner	Options
<input checked="" type="checkbox"/>	24	test	Business Plan	https://ts.mach.sharepoint.com	2	#144	Demo Client	abc	Host Admin (Provider)	<a href="#">Manage</a>

# Service Management of SharePoint in MachPanel

## General Settings:

Select General settings tab to view the subscription ID, front end binding server info, subscription status, provider, package\plan name etc. To update the front end server(s) binding click on the link in front of Update settings.

The screenshot shows the 'General Settings' tab selected in the MachPanel interface. The page title is 'Manage '#24 https://ts.mach.sharepoint.com''. The navigation tabs include 'General Settings', 'SharePoint Portal', 'Domains', 'Permission Levels', 'Groups', 'Users', and 'Group Actions'. The 'General' section contains the following information:

Subscription ID:	#24 - ts
Customer:	#144 Demo Client
Service Type:	SharePoint Hosting
Front-End Server(s) Binding Info :	» Binding is not added in case of https
Update Binding :	<a href="#">Click here to update Front-End Server(s) binding</a>
Package:	Business Plan
Package Description:	Business Plan
Sign Up Date:	07/03/2016
Last Renewal:	07/03/2016
Next Renewal:	10/03/2017

Below the general settings is a 'Service Summary' section:

Status:	<input checked="" type="checkbox"/> Active
Organization Name:	testoutlook.com
Organization Internal name:	testoutlook_com
Provider:	Microsoft Sharepoint 2013
Server:	SP1-pss-2013.pss-lab2013 - 172.16.30.41

A blue dashed arrow points to the 'Click here to update Front-End Server(s) binding' link.

## SharePoint Portal:

Select **SharePoint Portal** tab to view the information related to the SharePoint portals such as domain name, title, URL, manager email and other important details. To connect to the SharePoint portal click on the link as shown in the snapshot below. You can also edit the SharePoint portal details by clicking on the **Edit** button.

The screenshot shows the 'SharePoint Portal' tab selected in the MachPanel interface. The page title is 'Manage '#24 https://ts.mach.sharepoint.com''. The navigation tabs include 'General Settings', 'SharePoint Portal', 'Domains', 'Permission Levels', 'Groups', 'Users', and 'Group Actions'. The 'Portal Details' section contains the following information:

Domain Name:	testoutlook.com
Portal Title:	test
Description:	
URL:	https://ts.mach.sharepoint.com
Manager:	Alias test2
Manager Email:	AliaTest2@testoutlook.com
Maximum Storage level for each site collection (MB):	Unlimited
Send warning e-mail when storage for each portal reaches (MB):	Unlimited
Limit maximum usage per day to (points):	300
Send warning email when usage per day reaches (points):	100
Language:	English
Anonymous State:	Nothing
SharePoint Portal:	<a href="#">Connect To SharePoint Portal</a>

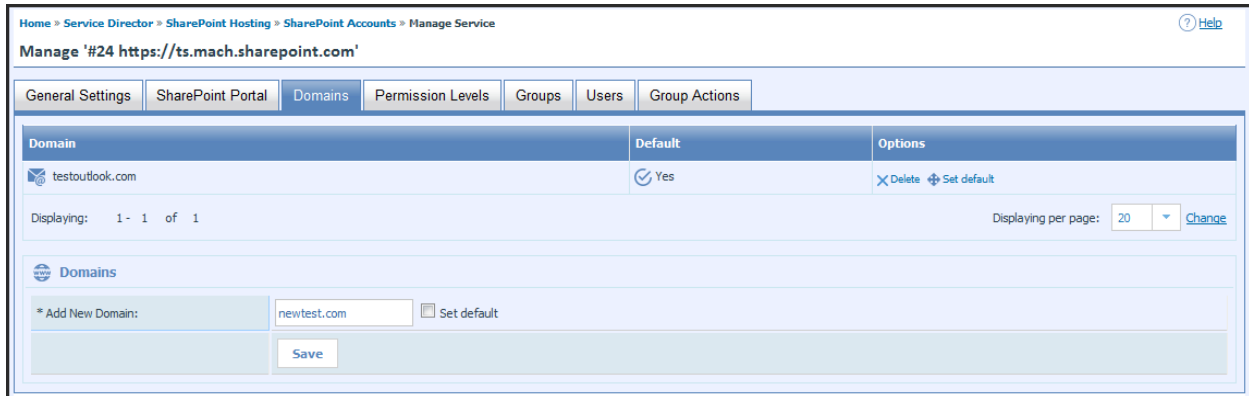
An 'Edit' button is located below the 'SharePoint Portal' field. A blue dashed arrow points to the 'Connect To SharePoint Portal' link.

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## Domains:

Select **Domains** tab to view and add new domains to SharePoint account. You can change default settings for a domain from options column.

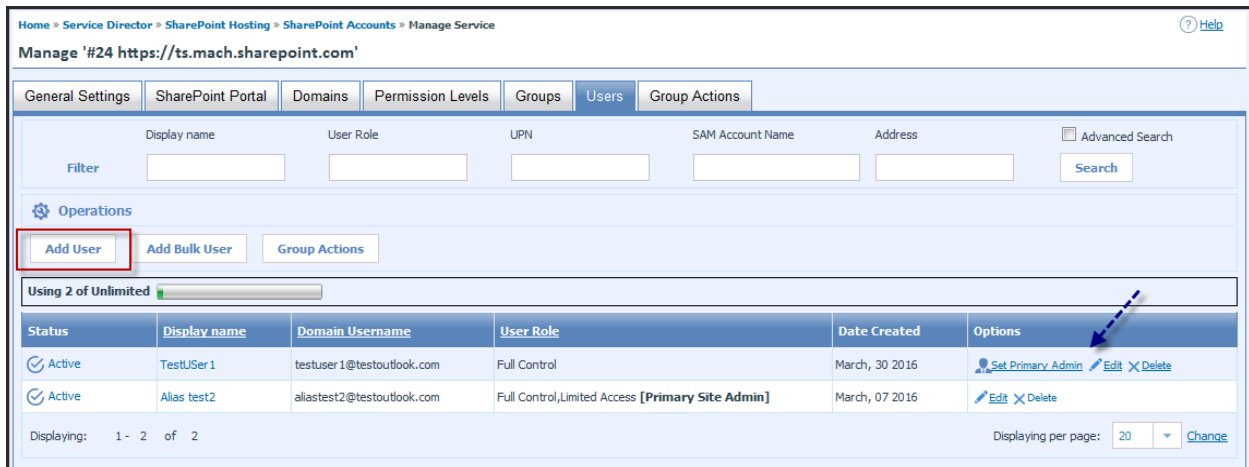
To add a new domain, provide domain name and click **Save**.



You can also define **Permission Levels** and **Groups** for SharePoint Accounts.

## Users:

Select **Users** tab to view the users & their roles assigned. To add user to SharePoint account click on **Add User** button, to edit user click on **Edit** link as shown in the snapshot below:



## Service Management of SharePoint in MachPanel

MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/53413/Service-Management-of-SharePoint...>