


Home > Service Director > SharePoint Hosting > SharePoint Accounts [Help](#)

Filter Subc.ID Customer ID Customer Name Portal address Portal Title Domain Name Account Status

Status	Subc.ID	Portal Title	Package	URL	Users	Customer ID	Customer Name	Company Name	Owner	Options
<input checked="" type="checkbox"/>	24	test	Business Plan	https://ts.mach.sharepoint.com	2	#144	Demo Client	abc	Host Admin (Provider)	 Manage

Displaying: 1 - 1 of 1 Displaying per page: [Change](#)

Service Management of SharePoint in MachPanel

General Settings:

Select General settings tab to view the subscription ID, front end binding server info, subscription status, provider, package\plan name etc. To update the front end server(s) binding click on the link in front of Update settings.

The screenshot shows the 'General Settings' tab for a SharePoint service. The breadcrumb navigation is: Home > Service Director > SharePoint Hosting > SharePoint Accounts > Manage Service. The service name is 'Manage '#24 https://ts.mach.sharepoint.com''. The tabs are: General Settings, SharePoint Portal, Domains, Permission Levels, Groups, Users, and Group Actions. The 'General' section contains the following information:

Subscription ID:	#24 - ts
Customer:	#144 Demo Client
Service Type:	SharePoint Hosting
Front-End Server(s) Binding Info :	»» Binding is not added in case of https
Update Binding :	Click here to update Front-End Server(s) binding
Package:	Business Plan
Package Description:	Business Plan
Sign Up Date:	07/03/2016
Last Renewal:	07/03/2016
Next Renewal:	10/03/2017

Below the 'General' section is the 'Service Summary' section:

Status:	✓ Active
Organization Name:	testoutlook.com
Organization Internal name:	testoutlook_com
Provider:	Microsoft Sharepoint 2013
Server:	SP1-oss-2013-oss-lab2013 - 172.16.30.41

SharePoint Portal:

Select **SharePoint Portal** tab to view the information related to the SharePoint portals such as domain name, title, URL, manager email and other important details. To connect to the SharePoint portal click on the link as shown in the snapshot below. You can also edit the SharePoint portal details by clicking on the **Edit** button.

The screenshot shows the 'SharePoint Portal' tab. The breadcrumb navigation is: Home > Service Director > SharePoint Hosting > SharePoint Accounts > Manage Service. The service name is 'Manage '#24 https://ts.mach.sharepoint.com''. The tabs are: General Settings, SharePoint Portal, Domains, Permission Levels, Groups, Users, and Group Actions. The 'Portal Details' section contains the following information:

Domain Name:	testoutlook.com
Portal Title:	test
Description:	
URL:	https://ts.mach.sharepoint.com
Manager:	Alias test2
Manager Email:	Alaistest2@testoutlook.com
Maximum Storage level for each site collection (MB):	Unlimited
Send warning e-mail when storage for each portal reaches (MB):	Unlimited
Limit maximum usage per day to (points):	300
Send warning email when usage per day reaches (points):	100
Language:	English
Anonymous State:	Nothing
SharePoint Portal:	Connect To SharePoint Portal

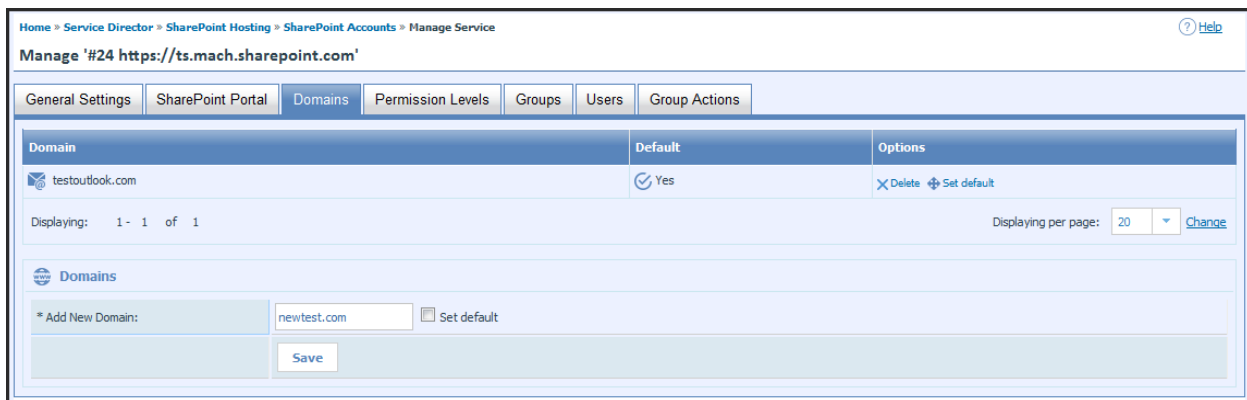
At the bottom of the 'SharePoint Portal' section is an 'Edit' button.

Service Management of SharePoint in MachPanel

Domains:

Select **Domains** tab to view and add new domains to SharePoint account. You can change default settings for a domain from options column.

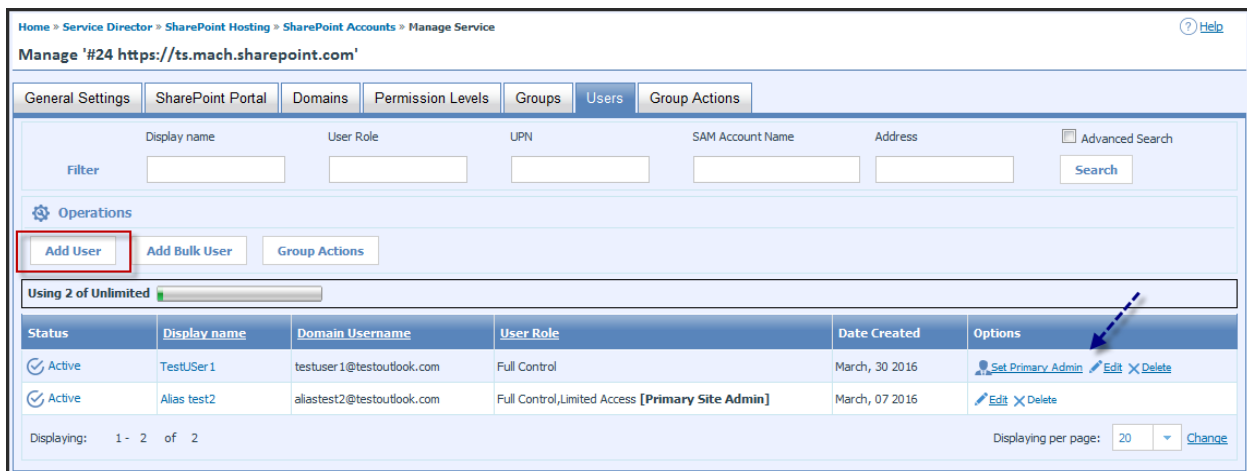
To add a new domain, provide domain name and click **Save**.



You can also define **Permission Levels** and **Groups** for SharePoint Accounts.

Users:

Select **Users** tab to view the users & their roles assigned. To add user to SharePoint account click on **Add User** button, to edit user click on **Edit** link as shown in the snapshot below:



Service Management of SharePoint in MachPanel

MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/53413/Service-Management-of-SharePoint...>