

Service Management of SharePoint in MachPanel

Summary

This article provides a summary on SharePoint services management i.e. adding domains, managing SharePoint portals, and adding \ managing Users etc. in MachPanel.

Applies To

This article applies to MachPanel all versions.

Pre-Requisites:

Before you can manage services of SharePoint you need to Integrate SharePoint With MachPanel Control Panel. Please review the below KB article:

<http://kb.machsol.com/Knowledgebase/Article/50267>

Service Management of SharePoint Hosting:

In order to manage services of the SharePoint accounts, navigate to the path: **Home >> Service Director >> SharePoint Hosting >> SharePoint Accounts**

Click on Service Management link in front of the SharePoint account for which you want to manage Share Point Services. See the snapshot below:

The screenshot shows the MachPanel interface for managing SharePoint accounts. The breadcrumb path is **Home > Service Director > SharePoint Hosting > SharePoint Accounts**. The table below lists the account details:

Status	Subsc.ID	Portal Title	Package	URL	Users	Customer ID	Customer Name	Company Name	Owner	Options
	24	test	Business Plan	https://ts.mach.sharepoint.com	2	#144	Demo Client	abc	Host Admin (Provider)	Manage

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General Settings:

Select General settings tab to view the subscription ID, front end binding server info, subscription status, provider, package\plan name etc. To update the front end server(s) binding click on the link in front of Update settings.

Home > Service Director > SharePoint Hosting > SharePoint Accounts > Manage Service

Manage '#24 https://ts.mach.sharepoint.com'

General Settings | SharePoint Portal | Domains | Permission Levels | Groups | Users | Group Actions

General

Subscription ID:	#24 - ts
Customer:	#144 Demo Client
Service Type:	SharePoint Hosting
Front-End Server(s) Binding Info :	» Binding is not added in case of https
Update Binding :	Click here to update Front-End Server(s) binding
Package:	Business Plan
Package Description:	Business Plan
Sign Up Date:	07/03/2016
Last Renewal:	07/03/2016
Next Renewal:	10/03/2017

Service Summary

Status:	<input checked="" type="checkbox"/> Active
Organization Name:	testoutlook.com
Organization Internal name:	testoutlook_com
Provider:	Microsoft Sharepoint 2013
Server:	SP1-pss-2013.pss-lab2013 - 172.16.30.41

SharePoint Portal:

Select **SharePoint Portal** tab to view the information related to the SharePoint portals such as domain name, title, URL, manager email and other important details. To connect to the SharePoint portal click on the link as shown in the snapshot below. You can also edit the SharePoint portal details by clicking on the **Edit** button.

Home > Service Director > SharePoint Hosting > SharePoint Accounts > Manage Service

Manage '#24 https://ts.mach.sharepoint.com'

General Settings | **SharePoint Portal** | Domains | Permission Levels | Groups | Users | Group Actions

Portal Details

Domain Name:	testoutlook.com
Portal Title:	test
Description:	
URL:	https://ts.mach.sharepoint.com
Manager:	Alias test2
Manager Email:	AliaTest2@testoutlook.com
Maximum Storage level for each site collection (MB):	Unlimited
Send warning e-mail when storage for each portal reaches (MB):	Unlimited
Limit maximum usage per day to (points):	300
Send warning email when usage per day reaches (points):	100
Language:	English
Anonymous State:	Nothing
SharePoint Portal:	Connect To SharePoint Portal

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Domains:

Select **Domains** tab to view and add new domains to SharePoint account. You can change default settings for a domain from options column.

To add a new domain, provide domain name and click **Save**.

The screenshot shows the 'Manage Service' page for a SharePoint account. The 'Domains' tab is selected. A table lists the current domain 'testoutlook.com' with a 'Default' status of 'Yes' and 'Options' for 'Delete' and 'Set default'. Below the table is a form to 'Add New Domain' with a text input field containing 'newtest.com' and a 'Set default' checkbox. A 'Save' button is at the bottom of the form.

You can also define **Permission Levels** and **Groups** for SharePoint Accounts.

Users:

Select **Users** tab to view the users & their roles assigned. To add user to SharePoint account click on **Add User** button, to edit user click on **Edit** link as shown in the snapshot below:

The screenshot shows the 'Manage Service' page with the 'Users' tab selected. It features a search filter section with fields for 'Display name', 'User Role', 'UPN', 'SAM Account Name', and 'Address'. Below this is an 'Operations' section with a red box around the 'Add User' button. A progress bar indicates 'Using 2 of Unlimited' users. A table lists two users: 'TestUser1' (Full Control, created March 30, 2016) and 'Alias test2' (Full Control, Limited Access [Primary Site Admin], created March 07, 2016). A blue dashed arrow points to the 'Edit' link in the 'Options' column for the second user.

Status	Display name	Domain Username	User Role	Date Created	Options
Active	TestUser1	testuser1@testoutlook.com	Full Control	March, 30 2016	Set Primary Admin Edit Delete
Active	Alias test2	alatest2@testoutlook.com	Full Control, Limited Access [Primary Site Admin]	March, 07 2016	Edit Delete

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MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/53413/Service-Management-of-SharePoint...>