How to Configure Billing Options related to Suspension and Termination

Summary

This article provides information about configuring Billing Options related to Suspension and Termination.
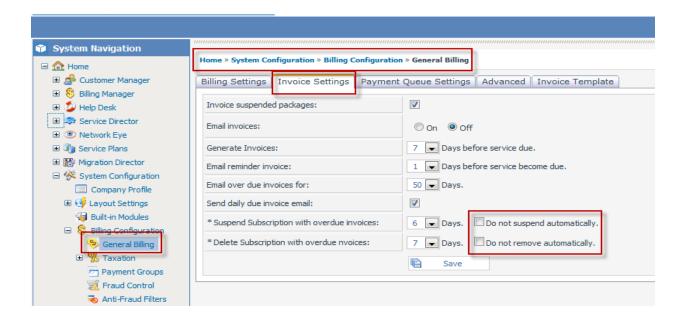
Applies To

Applies to MachPanel v 4.3.11 and above.

Solution

- To Configure the billing options as per your requirements navigate to the path:

  Home >> System Configuration >> Billing Configuration >> General Billing

- Select **Invoice Settings** tab.

- To completely turn **OFF/ON** billing system & Configure **Auto Suspend** or **Auto Terminate** options as per sections shown in snapshot below:

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1. **Invoice Suspended packages:** Check if you want to enable invoice suspended packages.
2. **Email Invoices:** Select ON or OFF.
3. **Generate Invoices:** Select days from the drop down list.
4. **Email reminder Invoices:** Select days from the drop down list.
5. **Email over due invoices for:** Select days from the drop down list.
6. **Send daily due invoice email:** Check if you want to send daily due invoice Email.
7. **Suspend Subscription with overdue invoices:** Select days from the drop down list. Also you can check **Do not suspend automatically** option.
8. **Delete Subscription with overdue invoices:** Select days from the drop down list. Also you can check **Do not remove automatically** option.

Click on **Save** button when done.

MachPanel Knowledgebase

https://kb.machsol.com/Knowledgebase/50331/How-to-Configure-Billing-Options...