Summary

This article provides summary on how to enable mailbox archiving/personal archive via MachPanel interface.

Applies To

Applies to MachPanel v4.3.10 and above.

Personal Archive Database & Settings

Please see below steps details for enabling mailbox archiving for your customers:

STEP-01: Create and choose Personal Archive Database for Customer

- 1. Create a separate database for archiving or you can use the same mailbox database for archiving also. If you want to store archive mailboxes on a separate database then you need to create archiving database on your exchange servers (from backend).
- 2. Once archiving database is created you need to select the appropriate database in <u>Exchange Databases</u> in MachPanel for archiving as shown in below snapshot:

Search in menu	•	Home > Service Director > Exchange Hosting > Exchange Data	pases		Set as Home Page
💏 Home	Â	\frown			
Lustomer Manager	+ (Databases Advanced Management			
Help Desk	+	Edit Mailbox Database			
GP Service Director	-	Database name:	DB01-EX1-ESS2019		
🛠 General	+	Customer:			
Active Directory	+	Type and press enter to search			
Exchange Hosting	- 11	Selectable		Selected	
Server Groups		90 - zohaib travels [zohaib travels] admin@zohaibtravels.com 93 - David jones [cctest] davidjones@cctest.com	^	1 - Customer Demo [MachPanel Demo] test@gmail.com	^
Accounts		95 - customer account adfs [adfs test] customer@customeraccount.com			
Products		96 - reseller account adfs [adfs test] reseller@reselleraccount.cc	^m		
Usage Report		None	~		~
Group Actions					
Exchange Databases		*Mount:			
Public Folder Mailbox		*Personal archive database:	DB02-EX1-ESS2019		
Mailbox Templates					
Mailbox Manager		*Maximum number of mailboxes:	188 Select Personal Archive Database		
Distribution List Manager		*Current number of mailboxes:	150		
Mailbox Migration		Save Cancel			
SPAM Filters					

STEP-02: Specify Personal Archive Quota in Exchange Service Plan

• Provide the required mailbox and archiving storage in second step of Exchange <u>Service Plan</u> creation as shown in below snapshot:

Personal archive settings	
Personal archive for:	MailBox 🗹 Unlimited
Warning Quota (MB):	☑ Unlimited This value should be less than OR equal to 'Quota'.
Quota (MB):	Vnlimited

STEP-03: Enable Personal Archive Settings under Mailboxes tab

- After creating exchange organization with service plan created you can enable archiving for a mailbox under mailbox properties, Navigate to path: Home >> Service Director >> Exchange Hosting >> Accounts
- Click Manage in front of an Exchange Account. Select Mailboxes tab.
- Click on Mailbox user name and select Personal Archive Settings tab as shown below:
- Select the database and provide warning limits as required. Database selection is shown if you are logged in as provider.

Search in menu	^	Home > Service Director > Exchange Hosting >	Exchange Accounts > Manage Service	Set as Home Page		
Lustomer Manager +		Manage - #100 hybd org				
Help Desk +		General Settings Mail Domain	Group Actions Compliance Management SPAM Filters			
G Service Director –		General Settings Mail Domain MailBoxes Mail Contacts Distribution List Public Folders Disclaimer Group Actions Compliance Management SPAM Filters Mobile device mailbox policy Application Impersonation Calendar Permissions Mailbox Templates				
🛠 General 🛛 +						
Active Directory +		Mailbox Settings for hybduser.01@hybdorgtest.onmicrosoft.com				
Exchange Hosting -	General Email Address Mail Flow Settings Advanced Permissions Set Password Mailbox database Personal archive settings Unified Messaging Automatic Replies Distribution List mem					
Server Groups		Calendar Permissions Mobile Devices In-Place Hold				
Accounts						
Products		Enabled:				
Usage Report		*Personal archive database:	DB02-EX1-ESS2019 -			
Group Actions		*Warning Quota (MB): *Quota (MB):				
Exchange Databases				Unlimited		
Public Folder Mailbox				This value should be less than OR equal to 'Quota'.		
Mailbox Templates				Vulimited		
Mailbox Manager		Save				
Distribution List Manager						

• If you are logged in as end customer the database selection option is not shown and archiving mailbox will be stored in the database which was selected under server group settings.

References

How to enable mailbox archiving?

You can find more details for better understanding of Archiving on below link:

http://exchangepedia.com/2010/10/exchange-2010-personal-archives-and-client-access.html

MachPanel Knowledgebase https://kb.machsol.com/Knowledgebase/50326/How-to-enable-mailbox-archiving