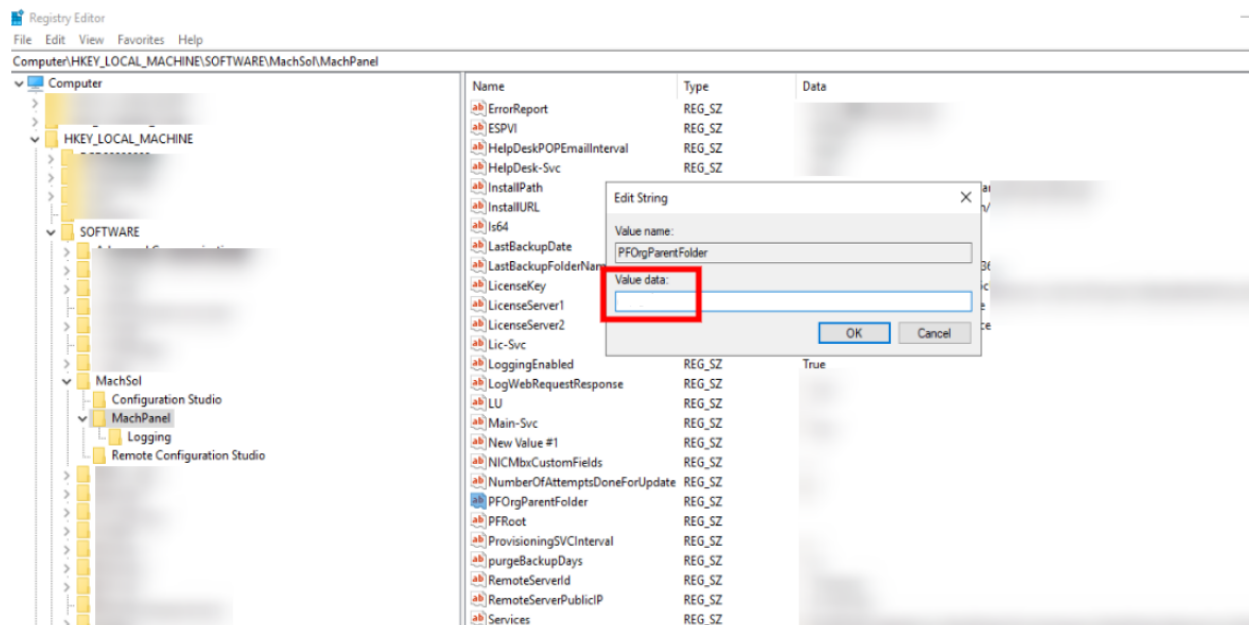# How to Import Public Folders in MachPanel

Summary

This article provides information about how to Import Public Folders in MachPanel Control server.

Applies To

MachPanel 7.0.25 HF1 or later, Please Update if you are on earlier versions

Procedure

- Launch Registry Editor on Machpanel Control Server Navigate to "**Computer\HKEY_LOCAL_MACHINE\SOFTWARE\MachSol\MachPanel**"
- Locate the String "PFOrgParentFolder"
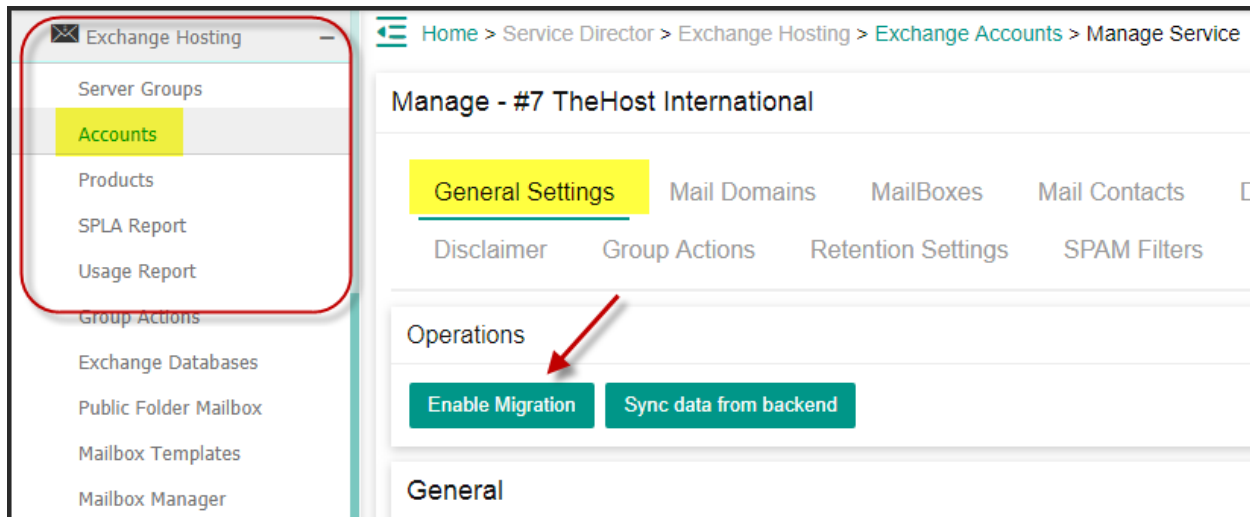- Clear this Value= 'domain' as shown below and click **OK.**

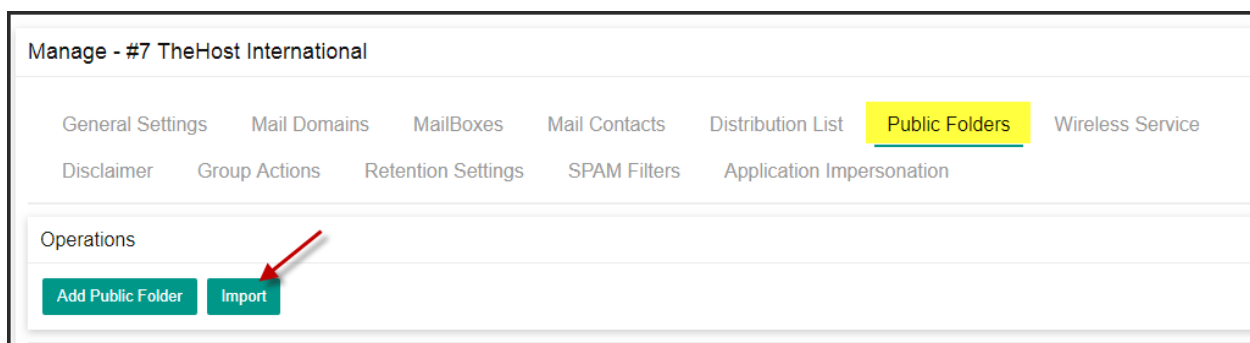- Go to **Home > Service Director > Exchange Hosting > Exchange Accounts**

- Click **Manage** in front of the organization under which you want to import public folders.

- Click on **Enable migration** tab as shown in below snapshot.

- After clicking on **Enable migration** tab go to the Public Folders tab. Here you will see the **Import** button under **Public Folders** tab as shown below:

- You will see all the public folders under '\', you need to select the Parent Public Folder e.g. \TheHost.com in this example
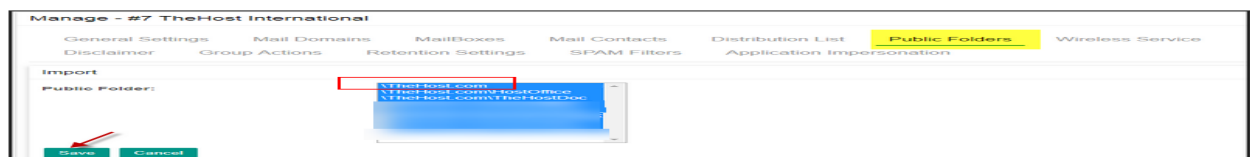
- Click on **Save** to complete the public folder import process. You will see the below message on completion.

Importing Public Folder: \TheHost.com\HostFeedback
»» **Operation was successful.**
Importing Public Folder: \TheHost.com\HostOffice
»» **Operation was successful.**
Importing Public Folder: \TheHost.com\TheHostDoc

- That will complete the public folder import process, all sub Public folders will get imported automatically.

- Revert the value i.e. the value of "PFOrgParentFolder" to 'domain' again.
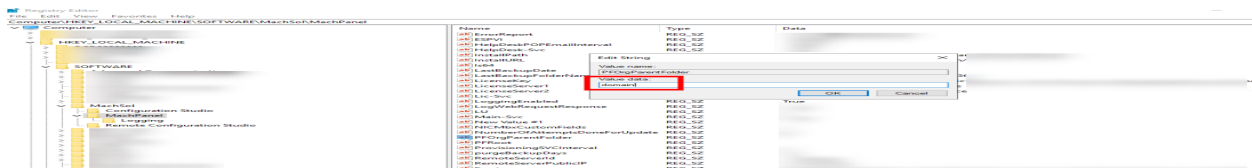
How to Import Public Folders in MachPanel

MachPanel Knowledgebase

https://kb.machsol.com/Knowledgebase/50291/How-to-Import-Public-Folders-in-...