

# Configure Outlook Client On Hosted Microsoft Exchange Email

## Summary

This article explains how to configure exchange account in outlook.

## Applies To

Exchange Server 2007

Microsoft Outlook 2007

## Solution

1. Start, Control Panel, Mail
2. Add
3. Type in the profile name and click **OK**
4. Select **Add a new e-mail account** and click **Next**
5. Select **Microsoft Exchange Server** and click **Next**
6. Click **More Settings** and type the your email account login and password
7. Go to Connection tab and select the **Connect to my Exchange mailbox using HTTP** OR **Appropriate Method**.
8. Click **Exchange Proxy Settings** - If needed or set for your exchange setup.
9. Input the information and change the settings as per your exchange setup environment and then click **OK**
10. Click **Apply** and **OK**
11. Click **Next** and **Finish** and click **OK**
12. Open Microsoft Outlook and choose the profile and click **OK**
13. Input the User name and Password and click **OK**

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MachPanel Knowledgebase

<https://kb.machsol.com/Knowledgebase/50028/Configure-Outlook-Client-On-Host...>