Configure Outlook Client On Hosted Microsoft Exchange Email

Summary

This article explains how to configure exchange account in outlook.

Applies To

Exchange Server 2007

Microsoft Outlook 2007

Solution

- 1. Start, Control Panel, Mail
- 2. Add
- 3. Type in the profile name and click **OK**
- 4. Select **Add a new e-mail account** and click **Next**
- 5. Select **Microsoft Exchange Server** and click **Next**
- 6. Click More Settings and type the your email account login and password
- 7. Go to Connection tab and select the **Connect to my Exchange mailbox using HTTP** OR **Appropriate Method**.
- 8. Click **Exchange Proxy Settings** If needed or set for your exchange setup.
- 9. Input the information and change the settings as per your exchange setup environment and then click \mathbf{OK}
- 10. Click **Apply** and **OK**
- 11. Click Next and Finish and click OK
- 12. Open Microsoft Outlook and choose the profile and click **OK**
- 13. Input the User name and Password and click **OK**

Configure Outlook Client On Hosted Microsoft Exchange Email

MachPanel Knowledgebase

 $\underline{https://kb.machsol.com/Knowledgebase/50028/Configure-Outlook-Client-On-Host...}$